



Guidelines for Grant application For Community Benefit up to £1,000

Thank you for requesting information about grants from the Fort Augustus and Glenmoriston Community Company. Please read the following notes before completing the application.

Aims of the grant programme

The broad aim of the FAGCC is to assist charities, individuals and community groups (with charitable aims) working to improve the quality of life and life chances in the Fort Augustus and Glenmoriston areas. Especially in circumstances where funding is particularly hard to find and where a grant can achieve significant impact in enabling groups/individuals to fulfill their own objectives.

Grants are made across a wide spectrum of social, welfare, heritage, educational and community development activities. We must emphasise that our funding is directed at those who are resident in the local community, and often initiated by, members of that local community.

The grant schemes are funded from the Company's resources received from its funding agreements with SSE Renewables and Falck Renewables.

Description of an individual for community benefit grant.

This grant scheme is designed to allow individuals to apply for a grant that will benefit the community. This is designed for those who are not part of a formal group but would like to organise something that others will benefit from. Here are some examples:

- Litter picking equipment for a volunteer group.
- Starting up a new activity such as a sport or evening class.
- Organising a community Ceilidh or coffee morning

Applications for support of activities, other than those listed, are welcome. The main principle is that your chosen activity must be open to all members of the community.

Eligibility for this grant

Anyone based in the Fort Augustus and Glenmoriston Community Council Boundary Area is eligible to apply for a grant.

For this grant type there is normally a maximum of £1000 available. However, in some instances matched funding may be required either through other funding applications or through participant contributions.

We will require at least one quote for any expenditure, this can be a screen shot or an official quote from a supplier. This information should be sent with your application.

Retrospective awards will not be considered. So please don't make a purchase or advertise an event before you know if your application is successful or not.



Fort Augustus and Glenmoriston Community Company

Registered Scottish Charity No. SC038513



General Notes

- There is no minimum/ maximum age requirement
- The grant must be spent within a year.
- You will be required to help our Administrator to complete a report once your activity is finished. We really like to have photographs of the funding in action so any pictures you can take may be used in this report.
- Don't forget no retrospective grants are allowed.
- Your application will be assessed and more information may be requested. A decision will be made by the Board of Directors at the nearest meeting following the assessment of your application.
- Applications should be either emailed to contact@communitycompany.co.uk or posted to:

Fort Augustus and Glenmoriston Community Company
Fort Augustus Village Hall
Fort Augustus
PH32 4DG

Guidance for completing the forms

Section 2 – Please provide as much information as you can about your plans for the activity. Please also explain, as fully as you can, who and how the community will benefit.

Section 3 – Please provide as much detail as you can about the costs for the activity. Here is an example to give you an idea of what is needed.

Expenditure item	Amount	Income From	Amount
Hire of Hall for 1.5 hours for 12 weeks	£126.00	Community Company	£652.00
Tutor Cost	£660.00	Participants contribution –	£120.00
Materials for course	£36.00	Donation from F. MacDonald	£50.00
Total funding	£822.00	Total expenditure	£822.00

Grant requested £652.

Don't forget to include details of any quotes you have obtained.

Not all of you will have income from other sources as you may be applying for all of the money from the Community Company. That is not a problem and will not be considered a barrier to your application.

Deadlines and decisions timetable

Grants will be assessed and approved by Directors. We may ask for more information as part of the assessment process. We aim to have your grant assessed and a decision made within 4 weeks of receipt.

If you have any questions please either call us on 01320 366800 or email contact@communitycompany.co.uk



Application Form for Small Grant for Community Benefit up to £1000

PLEASE EITHER TYPE OR WRITE CLEARLY IN BLACK INK ON THIS FORM.



Please refer to our website for our data protection statement.

1. Your details

Name:
Address:

Telephone Number:

Email:

2. Details of activity for which funding is sought. Please explain how the community will benefit.

3. Please provide details of the project costs.

Expenditure item	Amount	Income from	Amount
Total expenditure	£	Total income	£

We will require a quotation for all expenditure to enable the application to be processed. This could be a screen shot if appropriate.

Grant requested from Fort Augustus and Glenmoriston Community Company.

£

Please note if you make any purchases directly we will need to see copies of any receipts as part of your grant completion report, so don't throw them away.

4. Signature

Date

If you are under 18 years of age your application will need to be countersigned by a parent/guardian or another suitable person such as a head teacher.

Name
Signature

Position
Date

This form should be returned to us either via email to contact@communitycompany.co.uk or via post to Fort Augustus & Glenmoriston Community Company, Fort Augustus Village Hall, Fort Augustus, PH32 4DG

NB. Please remember to include at least one quote for all expenditure